

Munnar Catering College

RAS AL KHAIMAH CAMPUS

Health and Safety Policy 2024-25

1. Purpose:

The purpose of this Health and Safety Policy is to ensure a safe and healthy environment for all students, staff, and visitors at the College. This policy outlines the college's commitment to providing a secure, healthy, and safe environment while adhering to the legal and regulatory requirements of the UAE regarding health, safety, and well-being.

2. Scope:

This policy applies to all members of the college community, including students, faculty, administrative staff, contractors, and visitors. It covers all aspects of health and safety within the college premises, including classrooms, kitchens, laboratories, common areas, and other facilities used for educational purposes.

3. General Health and Safety Responsibilities:

- **College Management:** The college management is committed to ensuring that all health and safety policies are effectively implemented. Management will provide the necessary resources, training, and oversight to maintain a safe environment.
- **Staff and Faculty:** All college staff and faculty are responsible for upholding this policy, ensuring that students are aware of the safety protocols, and creating a safe learning environment.
- **Students:** Students must adhere to all health and safety guidelines and report any hazards or unsafe conditions to the College Office or their respective instructors.

4. Health and Safety Guidelines:

- **Personal Protective Equipment (PPE):** Appropriate PPE must be worn in areas such as kitchens, laboratories, and practical training areas. Students and staff are required to use gloves (as and when required), aprons, hairnets, and other relevant protective gear when working with food, chemicals, or equipment.
- **First Aid and Medical Assistance:** The college will maintain a well-equipped first aid kit in easily accessible areas. In case of medical emergencies, immediate attention will be provided, and necessary arrangements for transportation to the nearest medical facility will be made.
- **Emergency Evacuation:** Emergency evacuation procedures are in place and regularly practiced. All students and staff must familiarize themselves with evacuation routes, emergency exits, and assembly points. Fire drills and emergency response simulations will be conducted periodically.
- **Fire Safety:** Fire safety equipment, such as fire extinguishers, smoke detectors, and emergency alarms, will be installed throughout the college campus. Students and staff will receive fire safety training to respond appropriately in the event of a fire.
- **Electrical Safety:** All electrical equipment and appliances used in the college must be inspected regularly for safety compliance. Students and staff are instructed not to use

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faulty or damaged electrical equipment and to report any hazards to the College Office immediately.

- **Safe Handling of Food and Chemicals:** Students working in kitchens, food labs, or any areas involving food preparation or chemical use must follow strict hygiene standards, food safety regulations, and proper handling procedures to prevent contamination or accidents.
- **Cleanliness and Hygiene:** The college will maintain a high standard of cleanliness across all areas. Students and staff are encouraged to practice good hygiene, including regular handwashing and sanitizing, especially before handling food.
- **Accident Reporting:** Any accidents, injuries, or health incidents must be reported immediately to the College Office and documented accordingly. A clear accident report procedure will be followed to ensure proper follow-up and prevention of future incidents.

5. Mental Health and Well-Being:

- The college is committed to supporting the mental health and well-being of all students and staff. Counselling and mental health support services guidance will be available to anyone who requires assistance.
- Students and staff are encouraged to seek help if they feel stressed, overwhelmed, or in need of emotional support.

6. Compliance with UAE Regulations:

- The college will comply with all relevant health and safety regulations, guidelines, and laws set by the UAE government, including those related to labour, fire safety, food hygiene, and workplace safety.
- Any non-compliance with safety regulations will result in corrective actions, which may include disciplinary measures or changes to operational practices.

7. Policy Review:

- This Health and Safety Policy will be reviewed annually to ensure it remains in compliance with UAE laws and best practices. Any changes or updates to the policy will be communicated to all members of the college community.

By adhering to this Health and Safety Policy, the college aims to provide a safe, secure, and healthy environment that supports the academic and professional development of students while ensuring the well-being of everyone involved.

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